

RPMS BHS v3.0/BH GUI

Credentials: Per a request from users in the field the ability to display a provider's credentials with the signature line on the electronically generated encounter form was added in a previous patch.

Credentials print after the provider name and looks like this: Grenier,Denise, LCSW.
RPMS is restricted to printer last name,first name.

Credentials can be added to the signature line by using the UE (User Management) menu option – Add or Edit a Provider (see below). A site manager must do this for the provider. This is not done in BHS (AMH) but rather in the User Management Menu.

License numbers are not typically required on the signature line. However, they can, and should be, captured in RPMS and this data is usually entered by whoever is responsible for adding new providers to RPMS and/or someone in the billing office. One way to do it is via the PCC Manager Menu: AVA menu option.

Thanks again for bringing this to our attention. Please let us know if there are additional questions.

To add credentials to the RPMS signature line in BHS: User Management Menu Option:

- DEV Device Management ...
- SM Operations Management ...
- SPL Spool Management ...
- SPY System Security ...
- TM Taskman Management ...
- UE User Management ...
- DEV Device editor ...
- FMP VA FileMan ...
- GIS GIS Interface Menu ...
- IHS IHS Core ...
- MAIL Manage Mailman ...
- MENU Menu Management ...
- PROG Programmer Options ...
- SMAN Site Manager Menu ...
- USER User Edit ...

Select IHS Kernel Option: ue User Management

- Add a New User to the System
- Grant Access by Profile
- Edit an Existing User
- Deactivate a User
- Reactivate a User
- List users
- User Inquiry
- Switch Identities
- File Access Security ...
- **> Out of order: ACCESS DISABLED
- Clear Electronic signature code
- Electronic Signature Block Edit
- Manage User File ...
- Person Class Edit
- Reprint Access agreement letter

Select User Management Option: edit an Existing User
Select NEW PERSON NAME:

NAME: GRENIER,DENISE INITIAL: DG
TITLE: SOCIAL WORKER NICK NAME: Denise
SSN: MAIL CODE:
DEGREE: LCSW

PRIMARY MENU OPTION: AKMOEVE
Select SECONDARY MENU OPTIONS:

Want to edit ACCESS CODE (Y/N): FILE MANAGER ACCESS CODE: MARC
Want to edit VERIFY CODE (Y/N):

PREFERRED EDITOR: SCREEN EDITOR - VA FILEMAN
Select DIVISION: CROW HO
SERVICE/SECTION: CROW HOSPITAL

To add license numbers to RPMS for billing and credentialing purposes:

```
*****
**      PCC Data Entry Module      **
**      PCC Local Table Maintenance  **
*****
Version 2.0
CROW HO
```

PHY Physical Therapy Modality Enter/Edit
TRT Treatment Enter/Edit
PRT Print Table Listings ...
CL List Clinics
INA Inactivate/Reactivate Persons & Providers
PRV Add/Edit Providers

Select PCC Local Table Maintenance Option: prv Add/Edit Providers

AVA v 93.2
Add/Edit Providers
DENISE GRENIER
CROW HO

ADD/EDIT PROVIDERS

Use this option to add new providers to your system OR to
edit those already in the system. You do NOT need to enter the
provider as a person first. Just use this option.

Enter NEW PERSON's name (LAST,FIRST MI): grenier,denise DG S
SOCIAL WORKER

NAME: GRENIER,DENISE//
INITIAL: DG//

SEX: FEMALE//
DOB:
TITLE: SOCIAL WORKER//
SSN:
SERVICE/SECTION: CROW HOSPITAL//
STREET ADDRESS 1:
STREET ADDRESS 2:
STREET ADDRESS 3:
CITY: tucson
STATE: az ARIZONA
ZIP CODE: 85701
PHONE (HOME): 520 670-4865//
OFFICE PHONE: 670-4865//
PROVIDER CLASS: SOCIAL WORKER LICENSED//
AFFILIATION: IHS//
CODE: DG//
IHS LOCAL CODE:
MEDICARE PROVIDER NUMBER:
MEDICAID PROVIDER NUMBER:
UPIN NUMBER:
AUTHORIZED TO WRITE MED ORDERS: no??
Enter '1' or 'Yes' if provider is authorized to write orders.
Choose from:
1 YES
AUTHORIZED TO WRITE MED ORDERS:
DEA#:
PROVIDER TYPE: FULL TIME//
REQUIRES COSIGNER: n??
Enter yes if medication orders written by this person must be cosigned by
another provider of care.
Choose from:
1 YES
REQUIRES COSIGNER:
USUAL COSIGNER:
REMARKS:
Select STATE OF LICENSEURE: ARIZONA//
STATE OF LICENSEURE: ARIZONA//
LICENSE NUMBER: LCSW-11107//